



info@capitalpartylimo.com

**RENTAL CONTRACT**

**Renter Information:**

Full Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City, State: \_\_\_\_\_  
 Zipcode: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Pick-Up Information**

Pick-up day/date: \_\_\_\_\_  
 Pick-up address: \_\_\_\_\_  
 \_\_\_\_\_  
 Pickup time: \_\_\_\_\_  
 Drop-off time: \_\_\_\_\_  
 Number of passengers: \_\_\_\_\_  
 City, State: \_\_\_\_\_  
 Zipcode: \_\_\_\_\_

**Payment Method:**

Cash: \_\_\_\_\_

Credit Card #: \_\_\_\_\_  
 Type: Visa/MC/Discover/Amex  
 Expiration Date: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_  
 What is the Occasion? \_\_\_\_\_

INTERNAL USE			
Start Time:	Driver	Miles Out	Miles In:
<b>Rate/Hour:</b>		<b>Total Hours Requested:</b> _____	
		<b>50% Deposit:</b> _____	
		<b>Signature:</b> _____	

**RESERVATION & PAYMENTS**

A \$100 Non-Refundable Deposit is required to guarantee your reservation. Deposits are credited toward balance due. Reservations are not guaranteed until deposit is received. Deposits by credit cards are recommended to immediately guarantee your reservation. If deposit is not received within 7 days from the date of reservation is made, the reservation may be cancelled unless additional arrangements has been made. Cash, Checks, Visa, MasterCard, American Express and Discover are accepted.

**GRATUITY**

Average gratuity typically ranges from 15-25% and it's at the discretion of the renting party. A 10% minimum gratuity is required for reservation. A 15% gratuity is added to corporate, direct-billed reservation, and third party reservation.

**SMOKING, VOMIT, AND EXCESSIVE CLEANING FEES**

A \$100 cleaning fee will be charged if any glitter, rice, or confetti-type decoration is used in company vehicle. A \$25 fee may be added if excessive cleaning is necessary beyond routine cleaning. (I.e. spilled drinks/kegs, chips, popcorns, etc) In order to maintained top of the line equipment for our future customers, a \$100 charge is automatically assessed if anyone in the renting party should smoke or vomit in the company vehicle. Please drink responsibly and advised your guest of the additional fee.

**CANCELLATIONS**

In case of cancellation, the deposit will be forfeited. Cancellation with less than a week’s notice may be billed the total amount quoted for the reservation.

**FLAT RATE PACKAGE**

For flat Rate Packages that is kid’s birthday package s, concerts, nightclubs, sporting event. Airport shuttle, funerals, dinner and movies etc. the renting party must be ready within 15 minutes of schedule departure time pr end of event. After 15 minutes regular hourly rates will apply in half hour increments in addition to package price. All flat rate packages include one pickup and drop-off location.

**RENTAL RESPONSIBILITIES**

The renter is responsible for all activities of the passengers on board the bus. This includes making sure that all passengers who consume alcohol while on the bus are 21 years of age or older

**RENTERS ELIGIBILITY**

Renters must be 21 years of age or older. Valid identification must be provided prior to boarding the bus.

**TERMINATION OF SERVICE**

The following may be grounds to terminate our service with no refunds for rental time not used including but not limited possession of weapons, illegal drugs, and alcohol consumptions by minors, theft or damages sustained to company property, disorderly conduct, failure to comply with company policies set forth within the service agreements. Capital Party & Limo Service reserves the right to refuse service. Please keep in mind that our success is based on your business. Capital Party Bus strives to operate with exceptional equipment with your safety in mind. Capital Party & Limo Service would not terminate your service unless absolutely necessary.

**AGREEMENT**

By signing this contract we agree that no alcohol was provided by the driver or the DJ. We also agree that if less than 21 years of age, we will not consume any alcohol of any kind while onboard the bus. We agree that we should not hold the driver, the DJ or the owner responsible for any accidents or injuries incurred through the improper use of structural support pole. We have entered and ridden this bus at our own risk and will not hold them responsible for our own action while on the bus.

Have fun but please be conscious of your safety and the safety of others

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Customer Signature

Date